



(Knowledge for Development)

KIBABII UNIVERSITY
UNIVERSITY EXAMINATIONS
2022/2023 ACADEMIC YEAR
MAIN
FIRST YEAR FIRST SEMESTER
FOR THE CERTIFICATE
IN
SOCIAL WORK / CRIMINOLOGY

COURSE CODE: CCR/CSD 004

COURSE TITLE: COMPUTER APPLICATIONS

DATE: 15TH DECEMBER 2022

TIME: 2PM-4PM

INSTRUCTIONS TO CANDIDATES

Answer question one (compulsory) and any other two questions

TIME: 2 Hours

KIBU observes ZERO tolerance to examination cheating

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QUESTION ONE (COMPULSORY) [24 MARKS]

a) Define the following terms as used in computer

- i. Data
- ii. Information
- iii. Computer
- iv. Software
- v. hardware [5marks]

b) Describe the following computers

- i. Analog computers
- ii. Digital computers
- iii. Hybrid computers

c) Give five advantages of computers [9marks]

QUESTION TWO [18 MARKS]

a) Describe six features of windows operating system [6marks]

b) Differentiate between cold booting and warm booting [4marks]

c) Explain the difference between cut and paste and copy and paste [8marks]

QUESTION THREE [18 MARKS]

a) Describe the following computers [6marks]

- i. Super computers
- ii. Mini computers
- iii. Macro computers

b) List and Explain four application areas where computers can be applied [8marks]

c) Describe the procedure of creating a folder in a desktop [4marks]

QUESTION FOUR [18 MARKS]

a) Explain the procedure of retrieving a file [4 marks]

b) Write the procedure of creating a table with five rows and four columns [6marks]

c) With an aid of a diagram describe computer system [8 marks]

QUESTION FIVE [18 MARKS]

a) Explain the procedure of renaming a work sheet in Excel. [2 marks]

b) List and explain three storage devices [6 marks]

c) List five advantages of database system [5marks]

d) List and explain five input devices. [5marks]