



**KIBABII UNIVERSITY**

**UNIVERSITY EXAMINATION  
ACADEMIC YEAR 2020/2021**

**SECOND YEAR SECOND SEMESTER REGULAR EXAMINATION**

**MASTERS OF EDUCATION IN EDUCATIONAL MANAGEMENT AND POLICY  
STUDIES / EDUCATIONAL PLANNING AND MANAGEMENT**

**COURSE CODE: EPM 811**

**COURSE TITLE: THEORIES AND PRACTICE IN EDUCATIONAL MANAGEMENT**

**DATE: 4/2/2022**

**TIME: 2.00-5.00PM**

**DURATION: 3HOURS**

**INSTRUCTIONS TO CANDIDATES**

Answer Question One (compulsory) and Any other TWO (2) Questions

**KIBU observes ZERO tolerance to examination cheating**

This Paper Consists of 3 Printed Pages. Please Turn Over. ➡

### QUESTION ONE

- a) State any **Five** importance of management (5 marks)
- b) Identify any **Five** hygiene factors at work place according to Fredrick Herzberg's Two Factor Theory (5 marks)
- c) Outline **Five** principles of setting good disciplinary action (5 marks)
- d) Give any **Five** barriers to effective communication (5 marks)
- e) Briefly explain any **Ten** qualities of a good leader (10 marks)

### QUESTION TWO

- a) Briefly explain the importance of educational management (10 marks)
- b) State five activities that are performed by a supervisor in an institution (5 marks)

### QUESTION THREE

Explain the Fourteen Principles of management as stated by Fayol (15 marks)

### QUESTION FOUR

- a) Outline the Seven Functions of management according to Gulick (7 marks)
- b) As a school principle, explain ways you would motivate your employees ( 8 marks)