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*(Knowledge for Development)*

# **KIBABII UNIVERSITY**

## **UNIVERSITY EXAMINATIONS**

**2021/2022 ACADEMIC YEAR**  
**FIRST YEAR FIRST SEMESTER**

**MAIN EXAMINATION**

**FOR ALL UNDERGRADUATE STUDENTS**

**COURSE CODE: KUC 111**

**COURSE TITLE: COMMUNICATION SKILLS**

**DATE: 25/01/2022**

**TIME: 9.00-11.00AM**

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### **INSTRUCTION TO CANDIDATES**

Answer **ALL** questions

**TIME: 2 Hours**

*This Paper Consists of 3 Printed Pages. Please Turn Over.* ►

**KIBU** observes **ZERO** tolerance to examination cheating

### **QUESTION ONE – COMPULSORY – 30 MARKS**

- (i). Using any model of your choice, explain the communication process (5mks)
- (ii) State 4 functions of an academic library in the life of a university student (2mks)
- (iii) Describe the process of locating a book in the KIBU library using the OPAC system (4mks)
- (iv) Explain the following aspects of a message: Completeness, Correctness and Conciseness (6mks)
- (v) Visual aids are important for effective speech delivery. Identify 4 characteristics of an effective aid (4mks)
- (vi) As an on-line student, briefly explain 4 things to consider when taking notes in an on-line course (4mks).
- (vii) Explain 5 activities that a student should engage in as they prepare for examinations (5mks)

### **QUESTION TWO –READING AND STUDY SKILLS (20 MARKS)**

**Read the passage and answer the questions below**

Coronavirus Disease is now spreading within counties in Kenya, from person-to-person through contact with droplets when an infected person speaks, coughs or sneezes or through touching contaminated surfaces and objects. Covid-19 is however preventable. Take all precautions to protect yourself from Covid-19 through regular handwashing/use of sanitizers, wearing masks, practicing social distancing and avoiding non-essential travel or crowding. Maintain a healthy lifestyle to boost your immunity by eating a balanced diet including fruits and vegetables, getting at least 8 hours of sleep, keeping physically active and reducing stress as much as possible. Ensure that you remain socially connected with your loved ones remotely ie by telephone and social media. Call your health care provider if you develop symptoms that could be consistent with COVID-19 and which may appear 2-14 days after exposure-fever, cough or shortness of breath.

Even with the ongoing COVID-19 pandemic and social distancing, HIV treatment and prevention, messages on drug and substance abuse and mental health still continue to be shared. It is important to go for HIV testing to know your HIV status and that of your sexual partner. Having sex with multiple partners increases the risk of HIV infection. If your HIV test is positive, visit a health facility and start medication. ARVs are free in all government health facilities. Alcohol and drug use is harmful to your mental and physical health. With a weakened immune system due to drug



abuse, one is more at risk of contracting COVID-19. Good mental health is part of good health and so people with mental illness should seek medical attention. Ensure to be socially connected with your loved ones. Mental issues are not necessarily evil spirit possession and can be diagnosed at the hospital.

1. COVID-19 is preventable. Explain how this can be done. (3mks)
2. In your opinion, why is information on HIV, mental health and drug and substance abuse still being shared alongside the emerging COVID-19? (4mks)
3. Mental issues are not necessarily evil spirit possession, why? (2mk)
4. In your view, why is it important to remain socially connected to loved ones? (2mk)
5. Explain the meaning of the following words and phrases (4mks):
  - non-essential travel
  - remotely
  - pandemic
  - consistent with
6. Briefly explain the purpose of reading the above passage (2mks)
7. List 6 poor reading habits (3mks)

### **QUESTION THREE –WRITING SKILLS (20 MARKS)**

You have been asked to write an essay “**Solutions to Youth unemployment in Kenya**”

- (a) Write a four-point outline for your essay (4mks)
- (b) Identify 4 sources of your ideas for the essay (2mks)
- (c) Using any of the points above, write one body paragraph for your essay (5mks)
- (d) Write the following bibliographic information as it would appear in the reference section of your essay (9mks)
  - (i). A journal article by Henry Kiprono Bett in 2016 entitled The Cascade Model of Teachers’ Continuing Professional Development in Kenya: a time for Change? Published in Cogent Education, volume 3, issue 1, pages 20-44.
  - (ii). A 3<sup>rd</sup> edition book entitled Research Design: Qualitative, Quantitative and Mixed Methods Approaches by John Creswell and published in 2007 in Los Angeles by Sage Publishers.
  - (iii). A book published in 1999 by Charles Day and entitled Developing Teachers: the Challenge of Lifelong Learning and published in London by FalmerPress.