KIBABII UNIVERSITY

(KIBU)

UNIVERSITY EXAMINATIONS

2021/2020 ACADEMIC YEAR

SPECIAL/SUPPLEMENTARY EXAMINATIONS

YEAR ONE SEMESTER ONE EXAMINATIONS

FOR THE DIPLOMA IN

(INFORMATION TECHNOLOGY)

COURSE CODE   :   DIT 055

COURSE TITLE :   DESKTOP PUBLISHING

DATE: 01/10/2021   TIME: 2.00 P.M.-4.00 P.M.

INSTRUCTIONS TO CANDIDATE

ANSWER **QUESTION ONE** AND ANY OTHER TWO

QUESTION ONE (COMPULSORY) [24 MARKS]

a) What is Desktop Publishing?   [2 Marks]

b) Which are the properties of Layers that can be changed?   [3 Marks]

c) Give three examples of Desktop Publishing Applications   [3 Marks]

d) Give two publications that can be created using PageMaker   [4 Marks]

e) State the procedure for inserting a frame   [4 Marks]

f) Name and explain any four properties of a frame in desktop publishing   [8 Marks]

QUESTION TWO [18 MARKS]

a) Name any 2 ways you can use to move your publication.   [2 Marks]

b) Differentiate between a Template and a Publication   [2 Marks]

c) Apart from Adobe PageMaker name any other three desktop publishing Software

                                                                                  [3 marks]

d) What is the purpose of control pallets   [2 Mark]

e) Does one need Graphic Design Training to Do Desktop Publishing   [5 Marks]

f) Explain how one can check the spelling of the story in page maker.   [4 Marks]

QUESTION THREE [18 MARKS]

a) State the procedure for setting column guides   [4 marks]

b) Differentiate between a Master Page and a Document Master Page.   [4 Marks]

c) Describe how you would create a Master Page in a Document.   [3 Marks]

d) Explain the purposes of layers in Dtp

                                                                                  [7Marks]

QUESTION FOUR [18 MARKS]

a) Name and explain any 5 tools found on the tool bar.   [5 Marks]

b) What are the disadvantages of inserting an image in a publication?   [2 Marks]

c) What the difference is between zoom in and zoom out.   [2 Marks]

d) Differentiate between inserting an image on your publication and placing an image on
   your publication   [4 Marks]

e) State and explain any elements of good design that one need to consider.   **[8 Marks]**

QUESTION FIVE [18 MARKS]

a) State three ways of text placement in your publication.   **[6 marks]**

b) Apart from Adobe PageMaker name any three Desktop publishing software. **[3 Marks]**

c) Explain how one can set up a page for a new file in PageMaker.   **[2 Marks]**

d) Explain how you will change text attributes in PageMaker.   **[2 Marks]**

e) What do we call the space between columns in a publication?   **[2 Marks]**

f) Briefly explain what you understand about cropping an image in PageMaker   **[4 Marks]**