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KIBU-QA-F-003



KIBABII UNIVERSITY

**UNIVERSITY EXAMINATION
ACADEMIC YEAR 2020/2021**

**FIRST YEAR FIRST SEMESTER SPECICAL /SUPPLEMENTARY EXAMINATIONS
POST GRADUATE OF EDUCATION**

COURSE CODE: EPM 711

**COURSE TITLE: EDUCATION MANAGEMENT AND POLICY I
(ADMINISTRATION)**

DATE: TUESDAY 19 July 2022 TIME: 2:00 PM- 4:00 PM. DURATION: 2HOURS

INSTRUCTIONS TO CANDIDATES

Answer Question One (compulsory) and Any other TWO (2) Questions

KIBU observes ZERO tolerance to examination cheating
This Paper Consists of 2 Printed Pages. Please Turn Over. ➡



**Kibabii University ISO 9001:2015 Certified
Knowledge for Development**

SECTION A: ANSWER ALL QUESTIONS

QUESTION ONE

- Discuss the advantages and disadvantages of ad hoc delegation in secondary schools' management (5 Marks).
- Discuss any four documents used to control finances in a school (4 Marks).
- State FIVE reasons for keeping stores in schools (5Marks).
- Maslow's studies in human motivation led him to propose a theory of needs based on hierarchical model. Outline any FIVE categories of the needs, illustrate on pyramid. (6mks).
- State the contemporary issues in Education management in Kenya(6Marks).
- Differentiate between Administration and Management (4 Marks).

SECTION B: ATTEMPT ANY TWO QUESTIONS

QUESTION TWO

- Discuss the rationale school principals' / head teachers delegate responsibilities to subordinates(10marks).
- Identify and list the role of KICD in Kenya(5marks).

QUESTION THREE

- Explain the importance of a budget in the management of schools (8 marks).
- Some secondary schools run short of funds towards the end of the year. Discuss the causes (7 marks).

QUESTION FOUR

- In African countries today, secondary school managers face challenges in managing students' discipline. Discuss the possible causes (7 marks).
- As the TSC county director, you have been invited to Kisumu Day secondary school to give a talk on **importance of communication in a school**. Base your talk on ways of alleviating barriers to effective communication in Kenyan institutions (8 marks).