

18



*(Knowledge for Development)*

**KIBABII UNIVERSITY**

**(KIBU)**

**UNIVERSITY EXAMINATIONS  
2019/2020 ACADEMIC YEAR**

**SPECIAL/SUPPLEMENTARY EXAMINATIONS  
YEAR ONE SEMESTER ONE EXAMINATIONS**

**FOR THE DIPLOMA IN  
(INFORMATION TECHNOLOGY)**

**COURSE CODE : DIT 055**

**COURSE TITLE : DESKTOP PUBLISHING**

**DATE: 10/02/2021**

**TIME: 8.00 A.M. – 10.00 A.M.**

**INSTRUCTIONS TO CANDIDATE**

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**ANSWER QUESTION ONE AND ANY OTHER TWO**

**QUESTION ONE (COMPULSORY) [24 MARKS]**

- a) What is Desktop Publishing? [2Marks]
- b) Which are the properties of Layers that can be changed? [3 Marks]
- c) Give three examples of Desktop Publishing Applications [3 Marks]
- d) Give two publications that can be created using PageMaker [4 Marks]
- e) State the procedure for inserting a frame [4 Marks]
- f) Name and explain any four properties of a frame in desktop publishing [8 Marks]

**QUESTION TWO [18 MARKS]**

- a) Name any 2 ways you can use to move your publication. [2 Marks]
- b) Differentiate between a Template and a Publication [2 Marks]
- c) Apart from Adobe PageMaker name any other three desktop publishing Software [3marks]
- d) What is the purpose of control pallets [2Mark]
- b) Does one need Graphic Design Training to Do Desktop Publishing [5Marks]
- c) Explain how one can check the spelling of the story in page maker. [4 Marks]

**QUESTION THREE [18 MARKS]**

- a) State the procedure for setting column guides [4marks]
- b) Differentiate between a Master Page and a Document Master Page. [4 Marks]
- c) Describe how you would create a Master Page in a Document. [3 Marks]
- d) Explain the purposes of layers in Dtp [7 Marks]

**QUESTION FOUR [18 MARKS]**

- a) Name and explain any 5 tools found on the tool bar. [5 Marks]
- b) What are the disadvantages of inserting an image in a publication? [2 Marks]
- c) What is the difference is between zoom in and zoom out. [2 Marks]
- d) Differentiate between inserting an image on your publication and placing an image on your publication [4 Marks]
- e) State and explain any elements of good design that one need to consider. [8 Marks]

**QUESTION FIVE [18 MARKS]**

- a) State three ways of text placement in your publication. [6 marks]
- b) Apart from Adobe PageMaker name any three Desktop publishing software. [3 Marks]
- c) Explain how one can set up a page for a new file in PageMaker. [2 Marks]
- d) Explain how you will change text attributes in PageMaker. [2 Marks]

- e) What do we call the space between columns in a publication? **[2 Marks]**
- f) Briefly explain what you understand about cropping an image in PageMaker **[4 Marks]**